



**DEPARTMENT OF PROCUREMENT SERVICES**  
**Pre-Bid Meeting**

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**PROJECT: IFB #090324VK, Geeter K-8 Roof Replacement**      Date: Aug 22, 2024, 12:00 PM CST  
**LOCATION: 4649 Horn Lake Rd, Memphis, TN 38109**

**NOTE: ALL ATTENDEES MUST PRINT LEGIBLY AND INSERT E-MAIL ADDRESS AND PHONE NUMBER OF COMPANY**

	Name (Print)	Arrival Time	Name of Company (Print)	E-mail Address	Phone Number ( )	Local or Minority*	Attendance at end of meeting.
1.	Vanessa Ketcher	W	MSCS	ketcherm@scsk12.org	901-416-5451		
2.	Parish Sharkey D.S.		MSCS	sharkeypl@scsk12.org	901-553-5209		
3.	Wendy Gross	10:40	bdo	wgross@braganza-arch.com	901-458-7600	✓	
4.	Chris McCrae	11:40	Jessie Bryant Roofing	cmcrae@jbr-memphis.com	901-406-4771	✓	
5.	Mike Hughes	11:40	CSL Materials	mihughes@cs1-materials.com	901-849-3325		
6.	French Hobbs	11:40	Cent. Mark	French, Hobbs@cent.mark.com	901-633-3332	Y	
7.	LaShonela Sutton	11:40	MSCS	suttonlv@scsk12.org	901-827-9265		
8.	Josh Banz	11:40	B Four Pined	josh@b4urpined.com	901-366-1541	✓	
9.	Will Patterson	11:43	Medford Roofing, Inc	will@medfordroofs.com	901-461-7663		
10.	Pennington	11:44	ARK Roofing	DJohnson@ARKROOF.COM	901-338-4800		
11.	Gary Ruby	11:50	ARK Roofing	GRuby@arkroof.com	901-285-0518	✓	
12.	JOHN FERRELL	11:55	ARB CONSTRUCTION	office@arandbcconstruction.com	901-383-7360	✓	
13.	Justin Ross	11:55	Carrolls Roofing	jross@carrollskroofconst.com	662-286-9124		
14.							
22.							
23.							
24.							
25.							
26.							
27.							
28.							

**By signing this sheet, you acknowledge receiving a handout that states the ID badge requirement of all employees working on site.**  
**\*Please indicate if your company is locally owned and/or minority. If your company is minority, please indicate classification type.**

*Handwritten signature/initials*